

**MINUTES OF THE MONTHLY MEETING OF THE
PUBLIC BUILDING COMMISSION OF ST. CLAIR
COUNTY, ILLINOIS, HELD ON THURSDAY
OCTOBER 18, 2018 AT 10:04 A.M. AT THE
ST. CLAIR COUNTY BUILDING, BELLEVILLE, ILLINOIS**

The Regular Monthly Meeting of the Public Building Commission of St. Clair County, Illinois was called to order by Chairman Richard Sauget at 10:04 a.m., on Thursday, October 18, 2018 at the St. Clair County Building, Belleville, Illinois.

The following Commissioners answered present to roll call: Richard Sauget, Charles Lee, Richard Effinger, Thomas Dinges, James Nations, and Daniel Polites.

Also present for the meeting, or for a portion thereof, were the following: Debra Moore, County Administrator; Tim Cantwell, MidAmerica St. Louis Airport Director; Tom Knapp, Sheriff's Department; Sue Schmidt; St. Clair County Financial Analyst; Fred Boch, County Board Member; Randy Pierce, Fairview Heights Tribune; Kelsey Landis, Belleville New Democrat; James Brede, Director of Buildings; and Kelly Dudley, Secretary.

Minutes of the September 20, 2018 Regular Monthly Meeting were reviewed. Commissioner Polites moved that the Regular Monthly Meeting Minutes, dated September 20, 2018 be approved as provided. Second by Commissioner Lee and carried.

Under Treasurer and Finance, Commissioner Polites, Treasurer, reviewed the Regular Expense Claims Report with Payroll Ledger Report for October 30, 2018, and moved to approve payment of bills. Second by Commissioner Lee. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6 ABSENT: 0	NAYS: None

Motion carried.

Commissioner Polites reviewed the Airport Expense Claims Report, dated October 30, 2018, and moved to approve payment of bills. Second by Commissioner Lee. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Aye
Commissioner Sauget	:	Aye
AYES: 6	ABSENT: 0	NAYS: None

Motion carried.

Commissioner Polites reviewed the Monthly Budget Analysis Report for October 2018 and asked that it be placed on file, stating that the 2018 Budget is in line with the projected percentage of 83.3% expenditures.

Commissioner Polites reviewed the Trial Balance Report for September 2018 and is available when requested in the Public Building Commission Office.

Under Operations, James Brede, Director of Buildings, presented a change order for IMPACT for Project Addendum 16D, which is a decrease of the final payment for the Jail Project and the Annex building. Director Brede stated the reduction is \$67,132.00 less than what was projected originally, so it dropped the total cost to \$1,398,256.00. Commissioner Nations moved to approve Addendum 16D. Second by Commissioner Dinges. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Aye
Commissioner Sauget	:	Aye
AYES: 6	ABSENT: 0	NAYS: None

Motion carried.

Director Brede presented for approval the contract with Hank's Excavating, as the Public

Building Commission went out for bids to install the new parking equipment at the Parking Garage, the Courthouse, the Annex, and the City Parking Lot that was taken over by the PBC. Director Brede added the contract price with a 9% contingency for unforeseen needs is \$900,000.00. Commissioner Effinger inquired if Hank's Excavating was the lowest bid. Director Brede confirmed this statement to be true and is making a recommendation for Hank's Excavating. Commissioner Lee inquired as to how long it will take to accomplish this work. Director Brede stated it is weather-permitting with it being mostly asphalt and concrete work, and will try to start next week, if possible. Director Brede added they were the lowest bid and would like to get this done in the next 2 or 3 months, as there is a lot involved in this. Commissioner Nations inquired to the spatial/parking spot losses that will be experienced and if this is a problem. Director Brede stated this should not be a problem with being able to move people around accordingly. Commissioner Nations moved to approve the expenditure up to \$900,000.00 for Hank's Excavating for the PARCS project being the low bidder. Second by Commissioner Polites. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6 ABSENT: 0 NAYS: None	

Motion carried.

Director Brede presented as an informational, that a few weeks ago, a chiller went down at the Jail and he called Mr. Sauget, along with Commissioner Effinger, for emergency expenditure because a portable air conditioner had to be rented on a trailer. Director Brede added the compressor went out on the original, so one had to be built and shipped it from North Carolina, which the timeline was almost 2 weeks. Director Brede stated he wanted the full board

to be aware of what was going on. Commissioner Effinger added this time period was when the temperatures were hot. Commissioner Nations inquired to the total cost. Director Brede stated there is not a total cost yet, but does know that rental of the temporary air conditioner should not exceed \$14,000.00 for the 2 weeks and could be looking at \$50,000.00 or \$60,000.00 for the new compressor and for all of the parts. Director Brede inquired if Chairman Sauget wanted the board to ratify this. Chairman Sauget stated he is sure everybody is in agreement. Commissioner Nations moved to ratify the emergency activity approved by the Chairman and Commissioner Effinger with the total not-to-exceed \$90,000.00. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6	ABSENT: 0
NAYS:	None

Motion carried.

Tim Cantwell, MidAmerica St. Louis Airport Director, presented Airport activity of painting the front of the terminal, which was put in the budget last year. Director Cantwell added it is just not the awning, but there is some other orange steel that is covered with white on the air side of the building and they are cleaning up some of the gutters, which should be done in another 10 days. Director Cantwell stated the trick is to run all of the people in and out through 2 portals at a time. Director Cantwell presented a picture of a regulated garbage processing center. Director Cantwell stated 10 years ago when they became a port of entry, MidAmerica Airport could not host a business and pay people like Sterilizer hundreds of thousands of dollars to be there, so they made a system that was approved by USDA, APHIS, and PQI. Director Cantwell added MidAmerica processes their own regulated garbage, which means anything that

comes in from outside the United States inside an airplane, that is any kind of trash, has to be processed. Director Cantwell stated the alternative contract process is a minimum fee of \$500.00 for a pickup, and depending on how big it is; it could be up to \$1,000.00 for a couple of bags. Director Cantwell added they have 72 hours to process. A general discussion was held on how the process works. Commissioner Polites inquired to what is under the tarp. Director Cantwell stated it is the autoclave, which is usually in hospitals and the autoclave sterilizes the equipment. Director Cantwell presented this to show operations on the air side, so nobody can get to it. Commissioner Polites inquired to the definition of PQI. Director Cantwell stated it is Plant Quarantine Inspection and APHIS is Animal and Plant Health Inspection Service. Director Cantwell added this process is unique and he gets calls all of the time from other ports of entry on how they can use it, and then he tells them they will have to talk about fee structure and to teach them how to do it. Director Cantwell added the process is used all of the time for the business jets that come through from Canada and Mexico, but if they had international passenger service, they would have to have a bigger facility. Director Cantwell presented another happening at the Airport with pilots having a hierarchy of where to land in case of emergency and they always want to land at the best suitable base for the emergency. Director Cantwell added when using the best suitable base, the pilots always want to use the longest runway. Director Cantwell stated 95% of all of the emergencies that happen within the purview of a pilot wanting to come to Scott Air Force Base/MidAmerica land on MidAmerica's runway. Director Cantwell gives an overview of how the emergency is handled between Scott Air Force Base and MidAmerica. Director Cantwell added the military has 5 vehicles and MidAmerica has 1 vehicle with 1500 gallons of water. Director Cantwell stated they can use Scott Air Force Base's runway from the Joint Use Agreement. Director Cantwell presented the enplanements looking back at the last 12 months, looking at 60 days out, July's statistics stayed about the same.

Director Cantwell added for departures, they are at 193,000 and are 9,000 enplanements behind Bloomington. Director Cantwell stated it will probably level off and the incremental increase will not be as massive in the next year as it has been in the previous 3 years, but he does see an incremental increase happening throughout next year. Director Cantwell added they could add frequency for this to increase and there are plans to do this. Commissioner Nations inquired if the new aircraft have more seating capacity. Director Cantwell stated this is true and with the Destin flight there are 188 seats. Commissioner Lee inquired if the hurricane damage on the Florida coast affected this. Director Cantwell stated it closed Destin for a day, but Panama City Beach Airport took a hit. A general discussion was held regarding the damage in Florida from the hurricane. Director Cantwell presented the numbers on seats that go to certain destinations, which the most seats are offered to Destin at MidAmerica. Director Cantwell added the blue is last year and the red is this year with improvements in Jacksonville and Myrtle Beach, the same in Phoenix, and about the same in Las Vegas, with those numbers being about the same for the last 15 years. Director Cantwell stated this is Bureau of Transportation statistics.

Director Cantwell stated next month is when he will go through the presentation that he has on the calendar, as he was with CMT and IDOT yesterday.

Director Cantwell presented for approval the resolution, along with a picture of the property on the Northwest side. Director Cantwell presented an overview of the area of interest that they would like to get released and to give it back to the County with a buyer for part of it. Director Cantwell stated this has no impact on the Airport itself and is in a non-aeronautical status right now. Director Cantwell added to get this released there is no outlay of money with the new process that they have and approvals from FAA and IDOT. Commissioner Nations stated the area of release is more of a triangle than a rectangle. Director Cantwell agreed with this statement. Commissioner Nations added for clarification there is a yellow tab by the

runway, the terminal building, and that is not included. Director Cantwell added the yellow is Airport Administration and Bobcat is going in the yellow triangle. Commissioner Lee inquired to the amount of acres involved in this. Director Cantwell stated they are interested in 19, but since it is an exercise to go through, they are trying to get roughly 70 acres released. Commissioner Nations added with the intent of making it commercially available as we go. Director Cantwell agreed with this statement. A general discussion was held in regards to dumping fuel and evaporation. Commissioner Nations moved to approve to initiate action to obtain a Release of Federal Obligations and Land Use Requirements from the Federal Aviation Administration in regards to real property acquired with Federal Grant Systems for MidAmerica/St. Louis Airport, as designated in the attachments. Second by Commissioner Polites. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Aye
Commissioner Sauget	:	Aye
AYES: 6	ABSENT: 0	NAYS: None

Motion carried.

Director Cantwell moved to enter into Executive Session for the purpose of personnel matters. Commissioner Nations moved to reconvene in Executive Session.

Motion carried.

The Doors closed 10:29 a.m.

The Regular Meeting reconvened at 11:04 a.m.

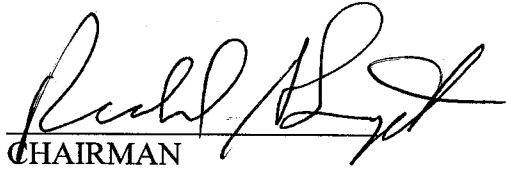
There being no further business to come before the Public Building Commission, Commissioner Polites moved for adjournment. Second by Commissioner Nations and carried.

Meeting adjourned at 11:04 a.m.

Respectfully submitted,


Kelly Dudley
Secretary

APPROVED:


CHAIRMAN